



## Artist Application

Saturday, October 12, 2024 | 10AM - 4PM  
In historic downtown Roanoke, Indiana

This is an application to participate in the **17<sup>th</sup> Annual Renaissance in Roanoke Juried Art Show & Marketplace**. This invitational and juried event will take place in beautiful downtown Roanoke, and will feature artists and original artwork in a variety of media, as well as children's activities, music, Plein Air competition and food vendors. Sponsored by The Roanoke Arts Council and local businesses, this is a unique opportunity for the public to support the arts, interact with and purchase works directly from the artist, such as yourself.

**Please read the attached event guidelines/rules as these have changed** from previous years, and complete the Application form.

This is a juried show. Approved artists and jewelers are automatically approved for the next three (3) years. **All new participating jewelers and artists must be juried**, and are required to submit images of artwork as photos and either mailed on a removable drive, or emailed as JPEGs to [marketing@renaissanceinroanoke.org](mailto:marketing@renaissanceinroanoke.org) with the application. **Attendees from 2023's cancelled event do not need to submit booth fees for 2024.**

A non-refundable \$10 Jury fee is due from each **new** applicant. Returning exhibitors do not need to submit a Jury fee unless your approved style or medium has changed, or you have not participated in 3 years or more.

In order to keep this event a true "artists show", **absolutely no artists with resale items will be accepted.**

We look forward to seeing you in Roanoke in October!

### Mail application Materials to:

Renaissance in Roanoke  
Attn: Curtis Smith  
PO Box 3  
Roanoke, IN 46783

### Questions/Concerns:

Curtis Smith  
425.830.5537  
[marketing@renaissanceinroanoke.org](mailto:marketing@renaissanceinroanoke.org)

# 2024 Artist Application for Exhibit Space

## Artist Information *(Please type or print **clearly**)*

Artist Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

### Category *(please check one)*

Photography, Print Making & Manipulated 2D

Painting & Drawing

Jewelry & Wearable Art *(includes fabric)*

Ceramics & Pottery

Leather, Glass, Metal & Wood

If you plan to sell any jewelry, you will need to submit photos of your jewelry. All jewelers will be juried.

### Booth Space Order

#### ALL EXHIBIT SPACE IS OUTDOORS AND LIMITED.

Booth spaces are 10' x 10' or 10' x 20'. A limited number of double booth spaces are available. All tents and display equipment are the responsibility of exhibitor. (Make your choice below and enter the dollar amount on the right.)

Single booth: 10' x 10' @ \$50.00 \$ \_\_\_\_\_

Double booth: 10' x 20' @ \$100.00 \$ \_\_\_\_\_

**AFTER September 1** Single booth: \$100.00 OR Double: \$200.00

**Electrical Hookup for booth:** *(Exhibitor provides ext. cord)* \$20.00 \$ \_\_\_\_\_

**Non-Refundable \$10 Jury Fee *(new applications only)*** \$ \_\_\_\_\_

**No refunds after September 10 for any reason.\***

Total Amount Due for Application and Booth Space \$ \_\_\_\_\_

### Application Checklist:

Application Form (signed)

Artist Statement

\$10 non-refundable jury fee **(new artists only)**

Booth fee

Four digital images of work and 1 of exhibit space

### Mail Application Materials To:

Renaissance in Roanoke

PO Box 3

Roanoke, IN 46783

Email: [renaissance.in.roanoke@gmail.com](mailto:renaissance.in.roanoke@gmail.com)

Website: [www.renaissanceinroanoke.org](http://www.renaissanceinroanoke.org)

**By signing below, I certify I have read this document, as well as the Official Rules and agree to abide by A Renaissance in Roanoke Arts Festival regulations contained in the rules and as decided by the Festival, and know that failure to do so may result in my being asked to withdraw from Festival participation.**

Office Use only: Juried: \_\_\_\_\_

Check # \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

### PLEASE MAKE CHECK PAYABLE TO:

#### RBF Arts Council

*(Check will be deposited upon receipt.)*

*\*see Rules for full refund policy*

**APPLICATION DEADLINE: Postmarked Sept. 1, 2024**

# Official Rules for Artists/Exhibitor for *A Renaissance in Roanoke*

1. *A Renaissance in Roanoke* is sponsored by The Roanoke Arts Council and local businesses on October 12, 2024 in Roanoke, IN from 10:00AM to 4:00PM EDT.

2. **All exhibited artwork must be original and created by the artist/exhibitor.** Reproductions of artwork are permitted if processed by the artist or under the artist's supervision. Reproductions must be clearly labeled with a description of the process and materials used.

3. **No jewelry made of all purchased parts will be accepted.** Predominant parts such as beads, metal shapes, clay shapes, glass, etc. must be produced by the artist. Commercially purchased chain, clasps, o rings, etc. may be used in conjunction with hand made parts.

4. Artist must be present at their booth for the entire Festival. Set up begins at 7:00AM and must be completed by 9:30AM. NO booth can be taken down before 4:00PM. Booth locations will be rented and assigned in accordance with the best interest of the Festival, at the Festival Committee's sole discretion. **As this is an outdoor event, weighted anchors are required for all booths!**

5. **Absolutely no articles NOT made by an authorized Exhibitor and/or NOT approved by the Festival Committee will be allowed. Any Exhibitor found displaying or selling such items will be asked to vacate his/her booth space immediately with no refund of booth fees.**

6. The Exhibitor agrees to exercise the utmost care in the use of facilities and properties of *A Renaissance in Roanoke* and *The Town of Roanoke*. The Exhibitor also agrees to indemnify and to hold harmless the *Town of Roanoke*, *Roanoke Businessman's Association (Chamber)*, *The Roanoke Beautification Foundation* and *The Roanoke Arts Council*, its officers, employees, and agents from any and all claims, actions, judgments, losses, costs, (including reasonable attorney fees), and damages whatsoever; including claims arising by reason of accident, injury, or death caused to persons or property of any kind, arising out of, in connection with or incidental to *A Renaissance in Roanoke*, except caused by the sole negligence of the *A Renaissance in Roanoke*, and *The Town of Roanoke*.

7. Exhibitor agrees to occupy booth space as assigned, and to be open and staffed during all regular festival hours. The Exhibitor also agrees not to sublet or apportion said space to anyone else. Exhibitor is allowed to have helpers assist in selling work, but may not employ sales agents in lieu of himself/herself at the Festival. Should an exhibitor at any time occupy the premises in a manner contrary to the Rules of the Festival, or in any manner which is hazardous or offensive to the public or other exhibitors, upon request of Festival Committee, Exhibitor shall immediately cease such offending conduct. Failure to immediately conform its conduct as requested shall be cause to revoke this agreement. Upon revocation, the Exhibitor shall promptly vacate the premises. Upon failure to so vacate, *A Renaissance in Roanoke* is authorized to remove all property of

exhibitor from the premises at the Exhibitor's expense. *A Renaissance in Roanoke* is relieved and discharged from any and all losses or damage.

### **8. Cancellation & Refund Policy.**

- **Cancellation:** Exhibitors and vendors may cancel or withdraw before September 10 for a full refund of booth fees excepting the non-refundable jury fee and a \$15 administration fee. Applicants must notify event organizers by no later than September 10 by email.

- **Refunds:** Booth fees are not refundable after September 10 for any reason including weather, illness, or other. It is up to the discretion of the Roanoke Arts Council to offer a credit or roll-over fees for either an individual or total exhibitor basis based on circumstances.

The safety of all in attendance is of utmost importance to *A Renaissance in Roanoke*. Important as well is the safety and security of the hand-made arts and crafts produced by exhibitors. This is an outdoor event and carries the risk of inclement or severe weather. While we do our best to monitor the conditions leading up to and on the day of the event, delays and cancellations are possible. The cancellation and/or refund amounts are not negotiable.