



## **Crafted & Handmade Marketplace Application**

**Saturday, October 12, 2024 | 10AM - 4PM**

**In historic downtown Roanoke, Indiana**

This is an application to participate in the **17<sup>th</sup> Annual Renaissance in Roanoke Juried Art Show & Marketplace**. This invitational and juried event will take place in beautiful downtown Roanoke, and will feature artists and original artwork in a variety of media, as well as children's activities, music, Plein Air competition, food vendors and YOU, the *crafters & handmade artists*! Sponsored by the Roanoke Arts Council and local businesses, this is a unique opportunity for the public to support the arts and crafts and interact with the crafters such as yourself.

This is a juried craft show for **homemade, hand-crafted crafts only**. Let us help you kick off the holiday selling season! Approved participants from previous years are automatically approved for the next three (3) years. **All new participating crafters must be juried**, and are required to submit a non-refundable \$10 Jury fee along with images of artwork as photos and either mailed on a jump drive or emailed as JPEGs to [marketing@renaissanceinroanoke.org](mailto:marketing@renaissanceinroanoke.org) with the application. **Attendees from 2023's cancelled event do not need to submit booth fees for 2024.**

***Please read the attached event guidelines/rules as these have changed*** from previous years, and complete the Application form.

We look forward to seeing you in Roanoke in October!

**Mail application Materials to:**

Renaissance in Roanoke  
Attn: Curtis Smith  
PO Box 3  
Roanoke, IN 46783

**Questions/Concerns:**

Curtis Smith  
425.830.5537  
[marketing@renaissanceinroanoke.org](mailto:marketing@renaissanceinroanoke.org)

# 2024 Crafted & Handmade Application

## Artist Information *(Please type or print **clearly**)*

Artist Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

## Booth Space Order

### ALL EXHIBIT SPACE IS OUTDOORS AND LIMITED.

Booth spaces are 10' x 10' or 10' x 20'. A limited number of double booth spaces are available. All tents and display equipment are the responsibility of exhibitor. (Make your choice below and enter the dollar amount on the right.)

Single booth: 10' x 10' @ \$50.00 \$ \_\_\_\_\_

Double booth: 10' x 20' @ \$100.00 \$ \_\_\_\_\_

**AFTER September 1** Single booth: \$100.00 OR Double: \$200.00

**Electrical Hookup for booth:** (*Exhibitor provides ext. cord*) \$20.00 \$ \_\_\_\_\_

**Non-Refundable \$10 Jury Fee** (*new applications only*) \$ \_\_\_\_\_

**No refunds after September 10 for any reason.\***

Total Amount Due for Application and Booth Space \$ \_\_\_\_\_

## Application Checklist:

- Application Form (signed)
- \$10 non-refundable jury fee
- Four digital images of work and 1 of exhibit space
- Booth fee

## Mail Application Materials To:

Renaissance in Roanoke  
PO Box 3  
Roanoke, IN 46783  
Email: [marketing@renaissanceinroanoke.org](mailto:marketing@renaissanceinroanoke.org)  
Website: [www.renaissanceinroanoke.org](http://www.renaissanceinroanoke.org)

**By signing below, I certify I have read this document, as well as the Official Rules and agree to abide by A Renaissance in Roanoke Arts Festival regulations contained in the rules and as decided by the Festival, and know that failure to do so may result in my being asked to withdraw from Festival participation.**

Office Use only: Juried: _____ Check # _____ Amount: \$ _____
--

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

## PLEASE MAKE CHECK PAYABLE TO:

### RBF Arts Council

(Check will be deposited upon receipt.)

*\*see Rules for full refund policy*

**APPLICATION DEADLINE: Postmarked Sept. 1, 2024**

# **Official Rules for Crafter & Handmade/Exhibitor for A Renaissance in Roanoke**

1. *A Renaissance in Roanoke* is sponsored by The Roanoke Arts Council and local businesses on October 12, 2024 in Roanoke, IN from 10:00AM to 4:00PM EDT.

2. Crafters must be present at their booth for the entire Festival. Set up begins at 8:00AM and must be completed by 9:30AM. NO booth can be taken down before 4:00PM. Booth locations will be rented and assigned in accordance with the best interest of the Festival, at the Festival Committee's sole discretion. **As this is an outdoor event, weighted anchors are required for all booths!**

3. All exhibited crafts must be original and hand-produced by the crafter. No reproductions or purchased items for re-sale are accepted.

**4. Absolutely no articles NOT approved by the Festival Committee will be allowed. Any Exhibitor found displaying or selling such items will be asked to vacate his/her booth space immediately with no refund of booth fees.**

5. The Exhibitor agrees to exercise the utmost care in the use of facilities and properties of *A Renaissance in Roanoke* and *The Town of Roanoke*. The Exhibitor also agrees to indemnify and to hold harmless the *Town of Roanoke*, *Roanoke Businessman's Association (Chamber)*, *The Roanoke Beautification Foundation* and *The Roanoke Arts Council*, its officers, employees, and agents from any and all claims, actions, judgments, losses, costs, (including reasonable attorney fees), and damages whatsoever; including claims arising by reason of accident, injury, or death caused to persons or property of any kind, arising out of, in connection with or incidental to *A Renaissance in Roanoke*, except caused by the sole negligence of the *A Renaissance in Roanoke*, and *The Town of Roanoke*.

6. Exhibitor agrees to occupy booth space as assigned, and to be open and staffed during all regular festival hours. The Exhibitor also agrees not to sublet or apportion said space to anyone else. Exhibitor is allowed to have helpers assist in selling work, but may not employ sales agents in lieu of himself/herself at the Festival. Should an exhibitor at any time occupy the premises in a manner contrary to the Rules of the Festival, or in any manner which is hazardous or offensive to the public or other exhibitors, upon request of Festival Committee, Exhibitor shall immediately cease such offending conduct. Failure to immediately conform its conduct as requested shall be cause to revoke this agreement. Upon revocation, the Exhibitor shall promptly vacate the premises. Upon failure to so vacate, *A Renaissance in Roanoke* is authorized to remove all property of exhibitor from the premises at the Exhibitor's expense. *A Renaissance in Roanoke* is relieved and discharged from any and all losses or damage.

## **7. Cancellation & Refund Policy.**

- **Cancellation:** Exhibitors and vendors may cancel or withdraw before September 10 for a full refund of booth fees excepting the non-refundable jury fee and a \$15 administration fee. Applicants must notify event organizers by no later than September 10 by email.

- **Refunds:** Booth fees are not refundable after September 10 for any reason including weather, illness, or other. It is up to the discretion of the Roanoke Arts Council to offer a credit or roll-over fees for either an individual or total exhibitor basis based on circumstances.

The safety of all in attendance is of utmost importance to A Renaissance in Roanoke. Important as well is the safety and security of the hand-made arts and crafts produced by exhibitors. This is an outdoor event and carries the risk of inclement or severe weather. While we do our best to monitor the conditions leading up to and on the day of the event, delays and cancellations are possible. The cancellation and/or refund amounts are not negotiable.